



**Stepping Stones DS**

Stepping Stones DS  
Sentinel House  
Ancells Business Park,  
Harvest Crescent  
Fleet  
Hampshire  
GU51 2UZ

01252 417014

[enquiries@steppingstonesds.co.uk](mailto:enquiries@steppingstonesds.co.uk)

Dear Prospective Member

We are looking forward to welcoming you to Stepping Stones DS and getting to know you and your family.

Please find attached our membership forms for you to complete and return so that we can add you to our database and let you know about all the support and activities that we offer.

**Membership Form** - this allows us to collect the information we need to set your family up as members

**Text Messaging System** – occasionally we need to communicate with members at short notice and this system allows us to get in touch with people quickly

#### **Permission Form**

- Sometimes we use photos of members to promote the work that we do or to celebrate achievements. We only use photos where permission has been granted. If you would like to see how we use photos please look at our Facebook Page ([www.facebook.com/steppingstonesds](http://www.facebook.com/steppingstonesds)) or visit our website [www.steppingstonesds.co.uk](http://www.steppingstonesds.co.uk).
- Please confirm that you live within our catchment area <http://www.steppingstonesds.co.uk/wp-content/uploads/2016/05/stepping-stones-catchment-area.jpg>
- Please confirm that you are aware that:
  - some activities are subject to an attendance policy (preschool Therapy Groups and School Outreach Service)
  - we will pass your details onto our activity organisers
  - we will sign you up to the group mailing list
  - we may ask the following people to contact you:
    - Despina – New Parent Contact
    - Rob – Activity Coordinator

Please do not hesitate to email us if you have any questions ([enquiries@steppingstonesds.co.uk](mailto:enquiries@steppingstonesds.co.uk)).

We look forward to meeting you very soon.

The Trustees

Forms can be returned to – Stepping Stones DS, Sentinel House, Ancells Business Park, Harvest Crescent, Fleet, Hampshire, GU51 2UZ or via email to [enquiries@steppingstonesds.co.uk](mailto:enquiries@steppingstonesds.co.uk)



[www.steppingstonesds.co.uk](http://www.steppingstonesds.co.uk)

Registered Charity No: 1129201



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## Membership Form

Surname	
Parent/ Carer name/s	
Child/Young person's name	
Child/Young person's DOB	
Number of siblings	
Address	
Contact Number – home and mobile	
Email	
Please tell us a little about your child	

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## HomeContact Parents Sign-Up Form

Stepping Stones DS are able to send messages, information and alerts to you via text messages thanks to a system called HomeContact.

HomeContact is a **secure** web based system designed specifically for schools and organisations such as ourselves to enable messages to be sent directly to your phones. We have subscribed to use the system with the aim of helping us to get information to you in an emergency for when we are unfortunately in the position to have to cancel one of our activities/events. All we need now is to register you all so that we can begin to use the system.

To do this we will need you to please complete the form below.

**IMPORTANT:** Please be assured that HomeContact treat the security of our/your data with the utmost importance and are registered with the data protection registrar and to this end **guarantee** the security of your details. The system is also free of any advertising and you will not receive any e-mails or texts from advertisers or any other third parties.

Parent Name	
Child Name	
E-Mail Address (Primary)	
E-Mail Address 2 (Optional)	
Mobile Number (Primary)	
Mobile Number 2 (Optional)	

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

By signing this form you are agreeing to the HomeContact Terms of Use that can be viewed at: [www.homecontact.co.uk](http://www.homecontact.co.uk)



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### Permission Form

I give permission for Stepping Stones to use my child's name and photograph

	Yes/ No
On Facebook ( <a href="http://www.facebook.com/steppingstonesds/">http://www.facebook.com/steppingstonesds/</a> )	
On Twitter ( <a href="http://twitter.com/steppingstonesds">http://twitter.com/steppingstonesds</a> )	
On the Stepping Stones DS Website ( <a href="http://steppingstonesds.co.uk">http://steppingstonesds.co.uk</a> )	
In local/ national press articles	
In local advertising/ fundraising campaigns	

In completing this form I confirm that I understand that Stepping Stones DS will :

- Share my contact information with SSDS activity organisers and other volunteers
- Sign me up to the group mailing list
- Add me to the text alert system
- Securely store the data I have provided in line with GDPR in order to contact me in relation to Stepping Stones DS' services, training & events. (To view our full Data Protection Policy please visit; <http://www.steppingstonesds.co.uk>).

I have also checked the catchment area map on the website and I can confirm I live within this area.

I am aware that some activities (preschool Therapy Groups and School Outreach Service) are subject to an Attendance Policy

Signed ..... Name ..... Date.....

For SSDS use only –

Date of membership .....

Database  
 Mailing List  
 Consent Database  
 New Parent Contact  
 Text System
